

Area Assembly Agenda – Hybrid

March 16, 2025 – 2:00 p.m.

To everyone upon arrival – Please sign in and also sign the prayer/card request sheet before the assembly begins. Please gather copies of minutes from the last Area Assembly, the Treasurer’s Report, the Agenda and other materials. Take time to review the minutes and submit corrections during the Recording Secretary’s report. Periodic breaks will be announced by the Chairperson according to the flow of the Agenda.

Opening – Katie S.

- Greetings – Serenity Prayer
- Prayer card and requests
- Readings: 12 Traditions and 12 Concepts
- 2 minute Tradition 2 & Concept 2

Announcements – Katie S.

- Mini-Conference March 28-30
Best western Strongsville
- Area 54 Open House Picnic 6/22/2025

- Unity Day 5/18/2025

Recording Secretary – Joan S.

- Presentation of January minutes
- Reminder of written reports, 2-minute time limit and write clearly at sign-in.
- Please email reports to
RecordingSecretary@Area54.org

Entertain motion to accept minutes

Treasurer – Mae R

- Treasurer update

Mailing Secretary – Devona S.

- Mailing Party – TBD

Registrar – Tina C.

- Group updates

7th Tradition – Candy L.

Finance chair passes the basket. We can donate via the Square QR code or the basket.

All with anniversaries since January 2025 line up at the mic.

Introduction of new GSRs and DCMs – Katie S.

- New GSRs line up at microphone and introduce themselves.

- New DCMs line up at microphone to introduce themselves. After we adjourn, meet with the Alternate Delegate. Write any changes to your meetings, GSRs, DCMs, etc. on change forms and give them to the Registrar before leaving.

Area Officer and Function Report

- Area 53 Report

Area Committee Reports

- Standing committee reports
- District Committee Members (DCM reports)
- Intergroup Liaison’s reports

Alternate Delegate’s Report – Wellington R.

- Mini-Conference update

Delegate’s Report – Beverly F.

- Conference of delegates past and present

Old Business:

- Special Election for Area Chair
- Distribution of Area contributions

New Business

- open house picnic flyer
- Agenda items have been distributed
- pull mini conference ‘drawing

What’s on Your Mind?

Comments? Questions? Come to the mic

***Chair entertains motion to adjourn
Close with the Responsibility Pledge

**I AM Responsible – When anyone, anywhere reaches out for help,
I want the hand of AA always to be there,
and for that, I am responsible.**



Area 54 Assembly Documents