**To everyone upon arrival** –**In Person**– Please sign-in on the Sign-In Sheet, Requests for prayer or a card to be sent, please sign that request sheet. Please gather copies of minutes, Treasurer’s report, the Agenda for Assembly, Parliamentary Procedures and other materials. Please review and submit corrections to the Recording Secretary**.**

**On Zoom (Virtual)**- <https://us02web.zoom.us/j/8089617570?pwd=OUNqVGZMblNFbm9GQ3ZVSVZYMVptQT09>

**Meeting ID**: 808 961 7570; **Passcode**: Area54 Please allow **your name** (and last initial)to show up by the Zoom coordinator so we can take attendance. Requests for prayer sent by “Chat.” Agenda, Minutes and Treasurer report available website or via email. Parliamentary Procedures will be followed.

# **Opening – Jim S.**

# Greetings/ Serenity Prayer

# Prayer/Card Request Sheet or via Zoom “Chats”

# Readings**:** Preamble**,** 12Traditions, 12 Concepts

# 2-minute Report on *Tradition 12:* Steve K.; *Concept 12:* Amanda B.

# **Announcements:**

* Gratitude Sunday: November 20th
* Area Assembly: January 15th
* Mini-Conference: Planning Meeting Jan. 22nd
* GSR School (Potluck): February 19th

**Recording Secretary – Katie S.**

* Presentation of Minutes for July
* For presentation of all reports - 2-minute time limit applies
* *All reports must be submitted written and given to Recording Secretary or Virtually via email to* [recordingsecretary@area54.org](mailto:recordingsecretary@area54.org)
* Entertain Motion to accept September Minutes– Jim S.

**Treasurer – Mark P.**

* Financial Report

**Mailing Secretary – Tina C.**

* Mailing Secretary’s Report
* Next Mailing Party: December 10th at 10:30 – 1:30 at Y.A.I.G.

**Registrar- Ola P.**

* Group Updates

**Announce All with AA Anniversaries:** Since March Assembly meeting.

**7th Tradition** – **Mae R. -** Finance Chair Pass the basket and the virtual basket via PayPal, to pay the rent.

**Introduction of new GSRs & DCMs**

* New GSRs, please introduce yourselves.
* New DCMs, please introduce yourselves.

**Area Officer and Function Reports**

* Gratitude Sunday Update: Karen S.
* Area Archives Report: Tina C.

**Area Committee Reports**

* Standing Committee Reports
* District Committee Members (DCMs) Reports
* Intergroup Liaisons Reports

**Alternate Delegate’s Report – Tim H.**

* General Service BoardHighlights

**Delegate’s Report – Susan R.**

* Mini-Conference Update

**Old Business:**

* Tax Status
* Floor Manager

**New Business:**

**What’s on your mind?**

* Questions related to AA Service

**Chair entertains motion for adjournment**

* Close with The Responsibility Pledge